

KESGRAVE TOWN COUNCIL

Planning and Development Committee Meeting Minutes **16 March 2026**

Councillors Present:

A Athwall
N Beecroft-Smith
R Gibson (Chair)
J Ogden

1. **Welcome and to Receive and Accept Apologies for Absence** – The Chair welcomed all those to the meeting. Apologies were noted and accepted from Cllr Comber-reason personal, Cllr Cook-reason personal. Apologies also noted from the Town Clerk.
2. **Declaration of Interests** – None.
3. **Minutes of the Last Meeting held on the 16 February 2026** – These minutes were received, considered, and approved following the vote.
4. **Clerks Report/Update/Matters Arising** – the Chair provided the following update on behalf of the Clerk:
 - Following the last meeting regarding KTC being a consultee for the A12 MRN Improvement Scheme – The Clerk emailed the SCC Planning Officer as agreed, this has been acknowledged and KTC are also now listed as a consultee for any future consultations.
 - Following the last meeting, the 6ft fence erected to the front of 63 Main Road has been reported to ESC Planning and has been logged with the enforcement team to review. Another 6ft fence to the front of a property at 39 Bell Lane, has also been reported to ESC Planning and has been logged with the enforcement team to review. The Clerk has also made our three District Cllrs aware of both cases.
 - Response received from the ESC Senior Planning Officer in response to Cllr Gibsons comments to the planning decision for 69 Bell Lane, a copy of which has been shared with this committee.
5. **Members of the Public** – one member of the public present, they didn't wish to speak.
6. **Copy Letters of Objection/In Support/Observations** – None.
7. **Schedule of Planning Proposals** – The Committee considered and made its formal comments/recommendations to the Local Planning Authority (LPA). In accordance with the Town Council's Biodiversity Policy, due consideration was given, where appropriate, to matters pertaining to impacts on, or potential enhancements to biodiversity. There were three applications for consideration:
 - DC/26/0683/FUL, 14 Orchard Grove - Edwardian style conservatory to rear. The committee unanimously agreed they have 'no objection' to this application.
 - DC/26/0510/FUL, 90 Penzance Road - Construction of a front extension. The committee unanimously agreed they have 'no objection' to this application.

- DC/26/0719/FUL, 84 Penzance Road - Alterations and Extensions To Existing Dwelling Together With The Erection Of A Detached Home Office/Store. The committee unanimously agreed they have 'no objection' to this application.

8. Schedule of Planning Decisions – The Committee noted the four applications listed below.

- DC/25/4859/FUL, 20 Bodmin Close - Single storey rear extension including structural alterations to existing single-storey semi-detached dwelling. ESC permitted this application on 11 February 2026. This committee recommended 'no objection' on 19 January 2026.
- DC/25/4468/FUL, 53 Penzance Road - Rear extension and drop kerb to front of the dwelling. ESC permitted this application on 13 February 2026. This committee recommended 'no objection' (to the build, concerns for drop kerb road safety) on 8 December 2025.
- DC/25/4743/FUL, 7 Windrush Road - Single storey rear extension with roof lantern, re-tiled roof with solar panels and front porch. ESC permitted this application on 13 February 2026. This committee recommended 'no objection' on 19 January 2026.
- DC/25/4941/FUL, 12 Grange Lane - Construction of a single storey rear extension. ESC permitted this application on 16 February 2026. This committee recommended 'no objection' on 19 January 2026.

9. Possible Referral to Planning Committee of the LPA (Local Planning Authority) as opposed to Officer Delegated or The Planning Inspectorate – None.

10. Kesgrave Neighbourhood Plan – Review of current plan, the Chair confirmed no response received from ESC regarding the request for information on how the housing needs are calculated.

11. Other/Urgent Communications – None.

12. Suggestions for the press and Social Media – The committee considered a suggestion by the Clerk for a post to be made on the town councils social media page titled "thinking of making a change to your property? please stop and think first" the committee agreed for this to be actioned.

13. Date of Next Meeting – Monday 30 March 2026 at 6.15pm, in the Council Chamber, Town Council office.

14. Agenda Items for Next Meeting – None.

There being no other business, the meeting closed at 6.37pm

Signed: Chairman..... Date.....